

SmartReceptionist™

"We're there when you're not...or even when you are!"

YOUR INBOUND CALLS

Some calls generate revenue, some calls require excellent customer service – and other calls are a complete waste of your time. Since you cannot predict which are which, you need to answer them all.

Perhaps you have a receptionist – then you might only need AFTER HOURS and OVERFLOW coverage. But if your “receptionist” is you... on your cell phone... well then you may need us all the time – at a far lower cost than a full-time employee. Either way – or perhaps somewhere in between – SmartReceptionist™ has you covered!

WHY DOES IT MATTER?

- Having your overflow calls handled is kind of an obvious thing: you want to answer every call – again because you don't know which call is going to be the motherload in terms of business.
- After-Hours should be just as obvious. If your prospects are calling, they want someone to answer – and even if you're not in until the morning, a reassuring voice on your end of the call will be there to make sure the caller knows that they can stop searching – because your office will call them back first thing in the morning.

OBJECTIONS

“They'll call back when we're open or when we're not busy.”

When you search the internet trying to find a business, do you leave a message... or do you simply move on to the next company...like the rest of us! And even if you do leave a message, do you continue to call around? Of course you do!

The biggest mistake you can make in business is to NOT think of yourself as the customer because one thing is certain: Customers call at times that are convenient for them – and the fact is that we get calls before most businesses start their day (we open at 6:00 AM ET) – and after most businesses end their day (we are open until 12:00 AM ET). That fact that we get these calls proves the need for our service!

THE SMART RECEPTIONIST™ is far more than an answering service – our receptionists are trained to understand what your business offers so that our friendly receptionists can answer calls with your company greeting and then answer questions, transfer calls to you or specific employees and take messages. In fact, we provide all of the following features and a whole lot more:

FEATURE

Reception Minutes

After Hours & Overflow Call Handling

Full-Time Receptionist for Business Hours in addition to After Hours & Overflow

Call Screening & Call Transferring

Voicemail Boxes

Local & Toll-Free Numbers

Customized Greeting

Frequently Asked Questions Answers

Our Receptionists are “localized”

Appointment Scheduling

Outbound Calling

Bilingual Receptionists

BENEFIT

Your minutes are only used during the time our receptionists are on the phone with callers – not after the call is transferred. The average call uses approximately 90 seconds.

Prevents you from missing valuable calls – who may NOT call back... ever!

Creates a positive, professional perception from the moment the call is answered. We never sound like we are on a cell phone... because we are not!

We tell you who's calling before we transfer the call to you – or any of your employees and whatever number you like – in case you only want us to take a message – depending on who is calling.


All plans include voicemail boxes (the number of which is determined by the plan you choose) and a dial-by-name directory so callers can leave you messages anytime. We will email you the messages in real-time.

To use for your advertising – while still maintaining your existing phone numbers for your established customers. And if you ever leave us – the numbers are yours – for FREE!

We answer the phone as your business, not ours.

You provide us with the list – we consult and train accordingly. When a call comes in, this information immediately appears on your receptionist's screen.

They know your weather and the names of your state's major league sports teams.

We work with your online scheduler or you can use  **Calendly** – which syncs with Google, Office 365, Outlook and iCloud – by the way – it's free!

For lead generation, announcements, appointment setting and confirmations.

We can set up your system with an English/Spanish option if you get many bilingual calls – or simply transfer to a bilingual receptionist for the occasional Spanish Language call.

Special No-Risk Offer for Chamber Members:
TRY IT FOR FREE FOR 14 DAYS!

100 PLAN

\$249/MO

100
Smart Receptionist Minutes

Up to **10** Users

200 PLAN

\$459/MO

200
Smart Receptionist Minutes

Up to **20** Users

500 PLAN

\$975/MO

500
Smart Receptionist Minutes

Unlimited Users